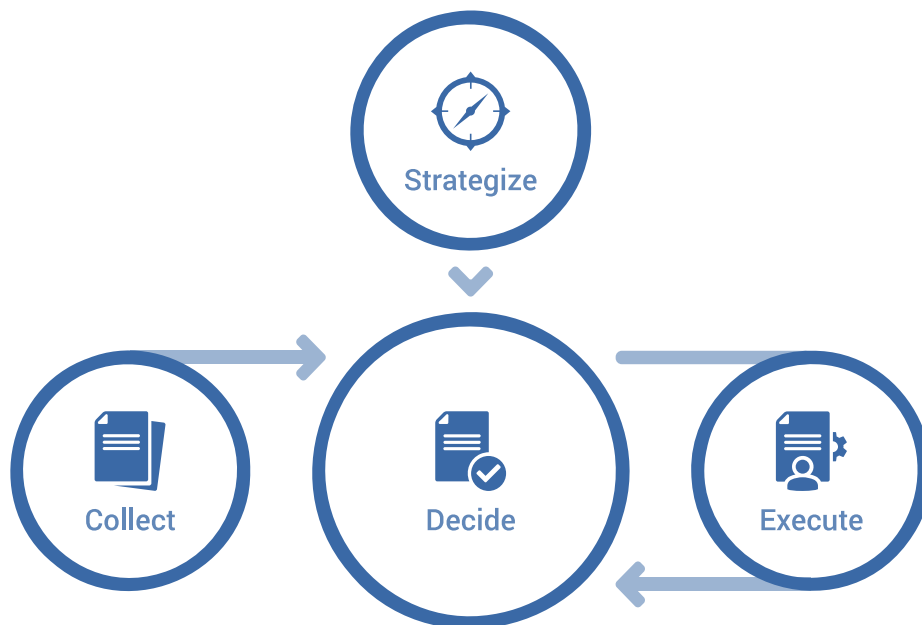# MEISTERPLAN

Managing Projects is Easier With Lean PPM™

Every project manager struggles with the challenge of juggling multiple project plans, shifting priorities and deadlines, and changing employee availability. At Meisterplan, we understand these ongoing struggles, which is why we developed the Lean PPM™ framework. Lean PPM™ was designed to make managing project plans easy. It streamlines communication between you and all other stakeholders while making sure the right projects get done at the right time with the right people involved.

The Lean PPM™ framework uses a system with four stages of activity. We call these stages **Strategize**, **Collect**, **Decide**, and **Execute**. The activities within these stages run at the same time and are ongoing.

> **Strategize**
> Evaluation criteria is defined for project prioritization and business strategy alignment.

> **Collect**
> New project initiatives are collected and evaluated based on the strategic criteria.

> **Decide**
> The decision of which projects to implement and when they should occur takes place.

> **Execute**
> Active projects are managed and executed.

The Life of a Project Manager Doesn't Have to Be so Hard

The role of the project manager takes place mostly in the **Decide** and **Execute** stages of the Lean PPM™ framework.

Decide: Project portfolio decisions are made by the Portfolio Board and communicated to the project manager who then implements them in active projects. This helps to ensure everyone involved is properly informed and no mistakes are made due to lack of communication.

Execute: This is where the actual project management happens. Teams are able to work the way they want with their preferred project management tools. Meisterplan's software helps support project execution with the ability to staff resources, easily identify capacity restraints, track project budgets and monitor project milestones and dependencies. When Meisterplan's software and the Lean PPM™ framework come together, team alignment of project progress is ensured and project execution is easily achieved.

Communication of Decisions (Decide Stage)
The decisions of the Portfolio Board are communicated by the Portfolio Coordinator to all project managers and teams.

Decision Implementation (Decide Stage)
The Project Manager implements Portfolio Board decisions for new and active projects (ex: changes the schedule for an at-risk project)

Project Controlling (Execute Stage)
The Project Manager manages projects and updates their statuses with preferred project management tools.

Update in Meisterplan (Execute Stage)
The Project Manager updates the status and resource requirements of the projects in Meisterplan at a specified time.